## OTA 231: Rehabilitation Management

This course introduces the student to administration, credentialing and employment opportunities and skills. Topics include: computer usage, scheduling, staffing, supervision, budgeting, inventory and purchase of equipment, work setting safety/maintenance, reimbursement, program evaluation, quality assurance, licensure/certification, malpractice and research. Upon completion, students should be able to design a treatment schedule, order supplies, recognize safety/ maintenance requirements, complete a resume' and cover letter, describe licensure and certification requirements, and recognize all levels of supervisory requirements. CORE.

Credits: 3 Lab Hours: 0 Lecture Hours: 3 Prerequisites: As required by program Program: Occupational Therapy Assistant Semester Offered:

Summer