

MAT 123: Medical Business Practices I

This course introduces practices expected of the medical assistant in a healthcare business setting. Topics include but are not limited to inputting patient data, utilizing practice management software to include scheduling, routine maintenance of administrative and/or clinical equipment, and sensitivity when managing client needs. Upon completion, students should be able to perform basic medical business skills. CORE

Credits: 2

Transfer Code: Code C

Lab Hours: 1

Lecture Hours: 1

Program: Medical Assistant

Semester Offered:

Fall