CHD 208: Administration of Child Development Programs

This course includes appropriate administrative policies and procedures relevant to preschool programs. Topics include local, state and federal regulations; budget planning; record keeping; personnel policies and parent involvement. On completion, students should be able to identify elements of a sound business plan, develop familiarity with basic record-keeping techniques, and identify elements of a developmentally appropriate program.

Credits: 3
Transfer Code: Code C
Lab Hours: 0
Lecture Hours: 3
Program: Child Development
Semester Offered:
Spring