

# Transfer Students

1. A student who has previously attended another regionally or Council on Occupational Education accredited postsecondary institution will be considered a transfer student.
2. Transfer students on academic or disciplinary suspension from another college or university must submit a written request to the College Admissions Committee for admission.
3. Students who have completed an Associate degree or higher from a regionally accredited institution are required to submit only the transcript from the institution granting the degree (*unless receiving financial aid*).\*
4. Students who wish to have credit transferred from another institution must submit official transcripts from each transfer institution for evaluation.
5. Students with less than an Associate degree must submit official transcripts from all previously attended colleges and either a High School transcript with graduation date or completion of GED. (*see General Admissions Procedures*)
6. Students applying to programs with a separate admission process should contact a Program Advisor for transcript requirements.